

2022 Economic Census

PS-5401X - Legal Services (Enterprise Support)

Location Information

DEFINITION OF ESTABLISHMENT

An **establishment** is generally a single physical location where business is conducted or where services or industrial operations are performed. This includes all locations of a company or organization, including administrative offices, warehouses, etc., that were in operation at any time during 2022. Report activity for each establishment on a separate form.

DEFINITION OF AN ENTERPRISE

An **enterprise** or company is a business, service, or membership organization consisting of one or more establishments within the United States under common ownership or control. It includes all establishments of subsidiary companies, where there is more than 50 percent ownership, as well as establishments of firms which the enterprise has the power to direct or cause the direction of management and policies.

DEFINITION OF AN ENTERPRISE SUPPORT ESTABLISHMENT

An **enterprise support establishment** is an establishment that is primarily engaged in performing management, supervision, general administrative functions, and supporting services for other establishments of the same enterprise, rather than for the general public or other business firms.

PHYSICAL ADDRESS

Please update the location's physical address if needed.

Name 1

Name 2

Store/Plant Number

Number and Street

City, town, village, etc.

State

Select State or Territory

ZIP Code

99999-9999

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CFN

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Legal Boundary and Municipality

LEGAL BOUNDARY AND MUNICIPALITY

Is this establishment physically located inside the legal boundaries of the city, town, village, etc.?

☐ Yes

☐ No

☐ No legal boundaries

☐ Do not know

In what type of municipality is this establishment physically located?

☐ City, village, or borough

☐ Town or township

☐ Other

☐ Do not know

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Item 1: Employer Identification Number

ITEM 1: EMPLOYER IDENTIFICATION NUMBER

Is the Employer Identification Number (EIN) used on this establishment's latest 2022 Internal Revenue Service Form 941, Employer’s Federal Quarterly Tax Return?

- ☐ Yes
- ☐ No

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Item 1: Employer Identification Number - Enter/Update EIN

ITEM 1: EMPLOYER IDENTIFICATION NUMBER

What is this establishment's 9-digit Employer Identification Number (EIN) used on its latest 2022 Internal Revenue Service Form 941, Employer's Federal Quarterly Tax Return?

EIN
99-9999999

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Item 3A: Operational Status

ITEM 3A: OPERATIONAL STATUS

Which of the following best describes this establishment's operational status at the end of 2022?

- ☐ In operation
- ☐ Temporarily or seasonally inactive
- ☐ Ceased operation
- ☐ Sold or leased to another operator
- ☐ Other

Describe

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Item 3A: Operational Status - Ceased Operation Date

ITEM 3A: OPERATIONAL STATUS - CEASED OPERATION DATE

What was the date this establishment ceased operation?

MMDDYYYY

MMDDYYYY



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Item 3A: Operational Status - New Owner or Operator Information

ITEM 3A: OPERATIONAL STATUS - NEW OWNER OR OPERATOR INFORMATION

What date was this establishment sold or leased to a new owner or operator?

MMDDYYYY

MMDDYYYY



What is the name, address, and 9-digit Employer Identification Number (EIN) of this establishment's new owner or operator?

Name of new owner/operator

Mailing Address (Number and Street, P.O. Box, etc.)

City, town, village, etc.

State

Select State or Territory

ZIP Code

99999-9999

EIN

99-9999999

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Item 3B: Months in Operation

ITEM 3B: MONTHS IN OPERATION

What was the number of months in operation during 2022?

2022

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Item 4: Primary Business or Activity

ITEM 4: PRIMARY BUSINESS OR ACTIVITY

Which ONE of the following best describes this establishment's **primary** kind of business or activity in 2022?

Legal services

☐ Legal services - staffed by lawyers

541110 102

Accounting, tax return preparation, bookkeeping, billing, and payroll services

☐ Accounting services - staffed by CPAs

541211 003

☐ Payroll services, except talent payment services

541214 202

☐ Bookkeeping services

541219 002

☐ Billing services

541219 003

Administrative services

☐ Corporate, subsidiary, or regional managing office engaged in management of, or providing more than one centralized administrative support functions to, other establishments of the company (Offices engaged in only one type of specific activity should select another kind of business or activity.)

551114 001

Other primary business or activity

☐ Other primary business or activity
(Describe and click the “Save and Continue” button to search.)

779000 001

Select Sector

Describe primary business or activity

You selected:

- 9-character Code:
- 6-digit NAICS:

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General Reporting Guidelines

GENERAL REPORTING GUIDELINES

Reporting Period

Responses should cover calendar year 2022.

- If your fiscal year covers at least 10 months of calendar year 2022, you may report by fiscal year on all items EXCEPT payroll.
- Calendar year figures for payroll may be available from:
 - IRS Form 941 (Employer’s Quarterly Federal Tax Return)
 - IRS Form 944 (Employer’s Annual Federal Tax Return)
- If you report by fiscal year, indicate the exact dates of the fiscal year on the submission certification screen.

Providing Estimates

If book figures are not available, estimates are acceptable.

How to Report Dollar Figures:

Dollar figures should be **rounded** to **thousands** of dollars.

EXAMPLE - DO NOT ENTER DATA

EXAMPLE - if a dollar figure is \$2,036,355.25, report 2036:

Check
if
None

☐

2022		
\$	2036	,000.00

EXAMPLE - DO NOT ENTER DATA

EXAMPLE - if a dollar figure is "0" (or less than \$500.00), check the None box:

Check
if
None

☒

2022		
\$,000.00

How to Report Percents:

Percents should be **rounded** to **whole** percents.

EXAMPLE - DO NOT ENTER DATA

EXAMPLE - if figure is 38.76% of total sales, report 39:

2022	
39	%

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Item 5: Sales, Shipments, Receipts, or Revenue Additional Information

ITEM 5: SALES, SHIPMENTS, RECEIPTS, OR REVENUE

Sales, Receipts, or Revenue

- Include:**
- Sales, receipts, or revenue from customers **outside** your enterprise originating from this location.
- Exclude:**
- Sales, receipts, or revenue from other establishments within your own enterprise.

For further clarification, click "Additional Information" link above.

What were the sales, receipts, or revenue (exclude billings) from customers **outside** your enterprise originating from this location?

Check
if
None

☐

2022

\$,000.00

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Item 7: Employment and Payroll Additional Information

ITEM 7: EMPLOYMENT AND PAYROLL

Include:

- Full- and part-time employees working at this establishment (including employees working from home) whose payroll was reported on Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN)

Exclude:

- Temporary staffing obtained from a staffing service
- Contractors, subcontractors, or independent contractors
- Full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN
- Purchased or managed services, such as janitorial, guard, or landscape services
- Professional or technical services purchased from another firm, such as software consulting, computer programming, engineering, or accounting services

For further clarification, click the "Additional Information" link above.

A. Employment

	Check if None	2022
What was the number of employees for pay period including March 12?	<input type="checkbox"/>	<input type="text"/>

B. Payroll before deductions

(Exclude employer's cost for fringe benefits.)

	Check if None	2022
1. What was the annual payroll?	<input type="checkbox"/>	\$ <input type="text"/> ,000.00
2. What was the first quarter payroll (January-March 2022)?	<input type="checkbox"/>	\$ <input type="text"/> ,000.00

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Item 8: Support Services

ITEM 8: SUPPORT SERVICES

Was this establishment primarily engaged in providing management, administrative, or support services to other establishments of your enterprise (rather than for the general public or other business firms) in 2022?

☐ Yes

☐ No

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Item 8: Support Services - Continued

ITEM 8: SUPPORT SERVICES - PRIMARY BUSINESS OR ACTIVITY OF THE OPERATING ESTABLISHMENTS SERVICED

What **primary** kind of business or activity is performed by the establishments of your enterprise that are managed or serviced by this establishment?
Example: If this establishment is a corporate, subsidiary, or regional managing office, data processing service center, or administrative/support office to a chain of clothing stores, please describe "clothing stores" below.

Describe

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Item 16: Selected Expenses

ITEM 16: SELECTED EXPENSES

Report the payment of selected expenses allocated by category

- Report payments for expenses directly incurred by this establishment in column 1.
- Report payments made by this establishment for expenses incurred by other establishments of your enterprise in column 2 (where applicable).

Exclude:

- Transfers made within the company
- Capitalized expenses
- Impairment
- Interest
- Bad debt
- Income tax
- Taxes collected from customers (e.g., sales and excise)
- Cost of merchandise for resale

Personnel costs, except payroll

1. Employer's cost for employer paid insurance premiums, pension plans, payroll taxes, and other employee benefits (More)	<div>Check if None<div><input type="checkbox"/></div></div>	<div>2022 Expenses of this establishment ONLY<div>\$<div></div>,000.00</div></div>
---------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------	------------------------------------------------------------------------------------

2. Temporary staff and leased employee expense (More)	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>
-------------------------------------------------------	-------------------------------------	---------------------------------

Expensed equipment and materials

3. Expensed computer hardware and other equipment (More)	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>
----------------------------------------------------------	-------------------------------------	---------------------------------

4. Expensed purchases of other materials, parts, and supplies (More)	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>
----------------------------------------------------------------------	-------------------------------------	---------------------------------

Expensed purchased services

5. Expensed purchases of software (More)	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>
------------------------------------------	-------------------------------------	---------------------------------

6. Purchased electricity (More)	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>
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7. Purchased fuels (Exclude motor fuels.) (More)	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>
--------------------------------------------------	-------------------------------------	---------------------------------

8. Data processing and other purchased computer services (More)	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>	<div>Check if None<div><input type="checkbox"/></div></div>	<div>2022 Payments made by this establishment on behalf of other establishments of your enterprise<div>\$<div></div>,000.00</div></div>
9. Purchased communication services (More)	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>
10. Purchased repairs and maintenance to machinery, vehicles, and equipment (More)	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>
11. Purchased repairs and maintenance to buildings, structures, and offices (More)	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>	<div><input type="checkbox"/></div>	<div>\$<div></div>,000.00</div>

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12. Water, sewer, refuse removal, and other utility payments (More)

☐

\$

,000.00

☐

\$

,000.00

13. Purchased advertising and promotional services (More)

☐

\$

,000.00

☐

\$

,000.00

14. Purchased professional and technical services (More)

☐

\$

,000.00

☐

\$

,000.00

Other selected expenses

15. Lease and rental payments for machinery, equipment, and other tangible items (More)

☐

\$

,000.00

☐

\$

,000.00

16. Lease and rental payments for land, buildings, structures, store spaces, and offices (More)

☐

\$

,000.00

☐

\$

,000.00

17. Governmental taxes and license fees (Exclude sales, excise, and income taxes.) (More)

☐

\$

,000.00

☐

\$

,000.00

18. Depreciation and amortization charges (More)

☐

\$

,000.00

19. All other selected expenses
(Describe - If more than 50% of TOTAL reported on line 20.) (More)

☐

\$

,000.00

Describe

20. TOTAL SELECTED EXPENSES of this establishment ONLY, excluding payroll (Add lines 1 through 19.)

☐

\$

,000.00

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Item 20: Class of Customer

ITEM 20: CLASS OF CUSTOMER

What was the estimated percentage of receipts (reported in **Item 5**) from services provided to clients outside your enterprise by class of customer?

1. Federal government	<div>2022</div> <div><div></div>%</div>
2. State and local governments, including public authorities	<div><div></div>%</div>
3. Construction firms	<div><div></div>%</div>
4. Architectural firms	<div><div></div>%</div>
5. Engineering firms	<div><div></div>%</div>
6. All other business firms and organizations (Manufacturing, utilities, mining, shopping centers, office buildings, etc.)	<div><div></div>%</div>
7. Not-for-profit organizations (Include religious organizations.)	<div><div></div>%</div>
8. Household consumers and individuals (Report fees from individually owned businesses on lines 3, 4, 5, or 6 as appropriate.)	<div><div></div>%</div>
9. TOTAL (Sum of lines 1 through 8 should equal 100%.)	<div><div></div>%</div>

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Item 22: Detail of Sales, Shipments, Receipts, or Revenue

ITEM 22: DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE

Of the \$,000.00 of Sales, Shipments, Receipts, or Revenue reported in Item 5, what products and services were included?

The products and services listed below are generally associated with your industry.

Please select the products or services that contribute to the sales, shipments, receipts, or revenue of this establishment.

Products or Services not listed? Click the "Search for product/service not listed" button at the bottom of the screen to search for and add each product or service not listed.

Select ALL that apply, at the most detailed level possible.

Description	Select	Product Code
1. Business and commercial law (More)	<input checked="" type="checkbox"/>	7005700000
2. Real estate law (More)	<input checked="" type="checkbox"/>	7005695000
3. Wills, estates and trusts (More)	<input checked="" type="checkbox"/>	7005685000
4. Family law (More)	<input checked="" type="checkbox"/>	7005690000
5. Civil negligence law (More)	<input checked="" type="checkbox"/>	7005750000
6. Labor and employment law (More)	<input checked="" type="checkbox"/>	7005800000
7. Other civil law	<input checked="" type="checkbox"/>	7005850000
8. Criminal law (More)	<input checked="" type="checkbox"/>	7005680000
9. Arbitration and mediation services	<input checked="" type="checkbox"/>	7006200000
10. Legal and patent document filing and search services	<input checked="" type="checkbox"/>	7005950000
11. Process server services (More)	<input checked="" type="checkbox"/>	7006000000
12. Notarization and certification services	<input checked="" type="checkbox"/>	7006250000
13. Seizure and execution services	<input checked="" type="checkbox"/>	7005570000
14. Legal expert witness services and other legal consulting services	<input checked="" type="checkbox"/>	7005900000
15. Environmental litigation support services	<input checked="" type="checkbox"/>	7006120000

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16.	Other legal support services, not elsewhere classified	<input checked="" type="checkbox"/>	7006150000
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Search for product/service not listed

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Item 22: Detail of Sales, Shipments, Receipts, or Revenue - Continued

ITEM 22: DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE

Of the \$,000.00 of Sales, Shipments, Receipts, or Revenue reported in Item 5, what was the value for each product or service?

Below are the products and services you previously selected.

Products or Services not listed? Click the "Search for product/service not listed" button at the bottom of the screen to search for and add each product or service not listed.

Description	Value			Product Code
1. Business and commercial law (More)	\$,000.00	7005700000
2. Real estate law (More)	\$,000.00	7005695000
3. Wills, estates and trusts (More)	\$,000.00	7005685000
4. Family law (More)	\$,000.00	7005690000
5. Civil negligence law (More)	\$,000.00	7005750000
6. Labor and employment law (More)	\$,000.00	7005800000
7. Other civil law	\$,000.00	7005850000
8. Criminal law (More)	\$,000.00	7005680000
9. Arbitration and mediation services	\$,000.00	7006200000
10. Legal and patent document filing and search services	\$,000.00	7005950000
11. Process server services (More)	\$,000.00	7006000000
12. Notarization and certification services	\$,000.00	7006250000
13. Seizure and execution services	\$,000.00	7005570000
14. Legal expert witness services and other legal consulting services	\$,000.00	7005900000
15. Environmental litigation support services	\$,000.00	7006120000
16. Other legal support services, not elsewhere classified	\$,000.00	7006150000

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TOTAL - Sum of lines should equal total Sales, Shipments, Receipts, or Revenue reported in Item 5

\$,000.00
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9900000000

Search for product/service not listed

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Do Not Mail - Report Online

Do Not Mail - Report Online

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Item 28: Special Items - Exported Services

ITEM 28: SPECIAL ITEMS - EXPORTED SERVICES

Did this establishment **sell services (not goods) to foreign businesses** in 2022 (i.e., exported services)?

Foreign businesses are those located outside the United States (i.e., outside the 50 States, District of Columbia, U.S. Commonwealth Territories, or U.S. possessions).

Include:

- Services provided to any foreign businesses, whether unaffiliated or affiliated (i.e., foreign parent firms, subsidiaries, branches, etc.)

Exclude:

- Exported goods
- Services provided to domestic subsidiaries of foreign businesses

☐ Yes

☐ No

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Item 28: Special Items - Exported Services Revenue

ITEM 28: SPECIAL ITEMS - EXPORTED SERVICES REVENUE

What were the receipts or revenue for exported services in 2022?
(This is a breakout of receipts or revenue reported in **Item 5 - \$,000.00.**)

Include:

- Services provided to unaffiliated and affiliated foreign businesses (i.e., foreign parent firms, subsidiaries, branches, etc.) located outside the United States

Exclude:

- Exported goods
- Services provided to domestic subsidiaries of foreign businesses

	2022	
\$	<input type="text"/>	,000.00

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Item 29: Business Technologies

ITEM 29: BUSINESS TECHNOLOGIES

1. Did this establishment use touchscreens/kiosks for customer interface in its own operations in 2022?

Touchscreens/kiosks for customer interface are computers with touchscreens that allow customers to receive information or perform tasks related to the business, such as registering for a service or purchasing items.

Include:

- Self-checkout, self-check-in, touchscreen ordering, etc.

☐ Yes

☐ No

☐ Do not know

2. Did this establishment use additive manufacturing (e.g., 3D printing) in its own operations in 2022?

Additive manufacturing is the process of making three-dimensional, solid objects from a digital file.

☐ Yes

☐ No

☐ Do not know

3. Did this establishment use radio-frequency identification (RFID) in its own operations in 2022?

Radio-frequency identification (RFID) is the use of passive or active radio-frequency identification chips to track inventory, products, or other objects.

Exclude:

- Bar codes read with a scanner

☐ Yes

☐ No

☐ Do not know

4. Did this establishment use industrial robots in its own operations in 2022?

Industrial robots are automatically controlled, reprogrammable, and multipurpose machines used in industrial automated operations. They may be mobile, incorporated into stand-alone stations, or integrated into a production line.

Include:

- Industrial robotic equipment that typically performs palletizing, pick and place, machine tending, machine handling, dispensing, welding, and packing/repacking

Exclude:

- Automated guided vehicles (AGV), autonomous mobile robots (AMR), driverless forklifts, automated storage and retrieval systems, CNC machining equipment, and service robots

☐ Yes

☐ No

☐ Do not know

5. Did this establishment use service robots in its own operations in 2022?

Service robots perform tasks for humans for personal or professional use, not in an industrial or warehouse setting.

Include:

- Medical, cleaning, delivery, construction/demolition, and field (such as mining, firefighting, and forestry) service robots

Exclude:

- Automated guided vehicles (AGV), autonomous mobile robots (AMR), CNC machining equipment, and industrial robots

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☐ Yes

☐ No

☐ Do not know

6. Did this establishment use automated guided vehicles (AGV) or autonomous mobile robots (AMR) in its own operations in 2022?

Automated guided vehicles (AGV) are computer-controlled vehicles that use sensor-based systems and software to navigate fixed routes (including driverless forklifts). Autonomous mobile robots (AMR) are computer-controlled vehicles that use sensor-based systems and software to navigate without the need for fixed routes.

☐ Yes

☐ No

☐ Do not know

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Do Not Mail - Report Online

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Item 29: Business Technologies - Touchscreens/Kiosks for Customer Interface

ITEM 29: BUSINESS TECHNOLOGIES - TOUCHSCREENS/KIOSKS FOR CUSTOMER INTERFACE

How did this establishment acquire the touchscreens/kiosks for customer interface used in its own operations?

Select ALL that apply.

☐ Purchased

☐ Leased/rented

☐ Developed in-house

☐ Other

Describe

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Item 29: Business Technologies - Additive Manufacturing

ITEM 29: BUSINESS TECHNOLOGIES - ADDITIVE MANUFACTURING

How did this establishment acquire the additive manufacturing (e.g., 3D printing) used in its own operations?
Select ALL that apply.

☐ Purchased

☐ Leased/rented

☐ Developed in-house

☐ Other

Describe

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Item 29: Business Technologies - Radio-Frequency Identification (RFID)

ITEM 29: BUSINESS TECHNOLOGIES - RADIO-FREQUENCY IDENTIFICATION (RFID)

How did this establishment acquire the radio-frequency identification (RFID) used in its own operations?

Select ALL that apply.

☐ Purchased

☐ Leased/rented

☐ Developed in-house

☐ Other

Describe

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Item 29: Business Technologies - Industrial Robots

ITEM 29: BUSINESS TECHNOLOGIES - INDUSTRIAL ROBOTS

How did this establishment acquire the industrial robots used in its own operations?

Select ALL that apply.

☐ Purchased

☐ Leased/rented

☐ Developed in-house

☐ Other

Describe

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Item 29: Business Technologies - Service Robots

ITEM 29: BUSINESS TECHNOLOGIES - SERVICE ROBOTS

How did this establishment acquire the service robots used in its own operations?

Select ALL that apply.

☐ Purchased

☐ Leased/rented

☐ Developed in-house

☐ Other

Describe

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Item 29: Business Technologies - Automated Guided Vehicles (AGV) or Autonomous Mobile Robots (AMR)

ITEM 29: BUSINESS TECHNOLOGIES - AUTOMATED GUIDED VEHICLES (AGV) OR AUTONOMOUS MOBILE ROBOTS (AMR)

How did this establishment acquire the automated guided vehicles (AGV) or autonomous mobile robots (AMR) used in its own operations?
Select ALL that apply.

☐ Purchased

☐ Leased/rented

☐ Developed in-house

☐ Other

Describe

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Do Not Mail - Report Online

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Item 31: Remarks

ITEM 31: REMARKS

Please use this space for any explanations that may be essential in understanding your reported data. (Maximum length is 1,000 characters.)

You have 1000 characters remaining