



FROM THE ASSOCIATE DIRECTOR  
FOR ECONOMIC PROGRAMS  
U.S. CENSUS BUREAU

Your 2012 Economic Census report forms are enclosed.

**Please complete and return your census forms or report electronically at our Business Help Site, [econhelp.census.gov](http://econhelp.census.gov), by February 12, 2013.** You should have received a form for each company location. From this site, you may request additional forms, access online services, get answers to your questions about the census, find the release schedule for 2012 Economic Census results, and obtain data from previous censuses and surveys that may be helpful to your business. Your User ID and Password are shown below.

Title 13, United States Code, Sections 131 and 224, **requires your response** and Section 9 guarantees that **your response is confidential** and will only be used for statistical purposes. You may use reasonable estimates if book figures are not readily available.

Every five years, the Economic Census is the major source of detailed information about our Nation's economy and the foundation for most measures of economic performance, including the Gross Domestic Product. Census data are essential for business and government decision making. Information from businesses like yours also provides reliable data for your industry and your community.

Thank you in advance for your cooperation, and for helping the U.S. Census Bureau measure America's people, places, and our economy.

Sincerely,

William G. Bostic, Jr.

Enclosure

Visit **[econhelp.census.gov](http://econhelp.census.gov)**

- To Report Electronically
- To Get Help With Your Forms

Toll-free help: 1-800-233-6136 Monday through Friday, 8 a.m. to 6 p.m., Eastern time.

**Printed materials that may be included in this package:**

1. This cover letter
2. Inventory list
3. Electronic reporting information
4. **Why Export?** flyer
5. Form NC-99001 for reporting organizational changes
6. Addressed establishment questionnaires
7. Unaddressed questionnaire(s) for reporting additional establishments
8. Instructions or information sheets