



This is an official request from the United States Government.
The Office of Management and Budget (OMB) approval number for this collection is 0607-0422, which expires 12/31/2018.

DUE DATE REMINDER

The U.S. Census Bureau recently requested that you complete the **2015 Annual Services Report**. Data compiled in the Census Bureau's Annual Services Report are part of the official statistics used to measure economic performance in the United States, and provide the nation's policymakers and business leaders like you with measures of this important economic sector.

Please report using the following information:

Website: <https://econhelp.census.gov/sas>

User ID:

Password:

Due Date: March 8, 2016

If you have already submitted your report, thank you for your response. Please visit the website noted above and use the "Self-Service Log in" to verify your filing status.

Your response is required by law under Title 13, U.S.C., Sections 224 and 225. Title 13 U.S.C., Section 9 also requires that we keep your answers **strictly confidential**. The information you provide may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in your files are immune from legal process.

If you need assistance completing the survey, visit us online at <https://econhelp.census.gov/sas>. For further assistance, please call our customer help line at 1-877-787-9860 (option 1), Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

Thank you in advance for your time and cooperation, and for helping the U.S. Census Bureau measure America's people, places and our economy. Your response makes a difference.

Sincerely,

Lisa Donaldson
Chief, Economic Management Division
U.S. Census Bureau