

U.S. DEPARTMENT OF COMMERCE Economics and Statistics Administration U.S. CENSUS BUREAU

(04-04-2014)

SM-4512BS-A

OMB No. 0607-0717: Approval Expires 7/31/2017

# MONTHLY RETAIL TRADE REPORT

**Due Date** 

FORM

## Need help or have questions?

Call 1-800-772-7852 (8:30 a.m. - 5:00 p.m. ET, M-F) or

Visit econhelp.census.gov/mrts

## **YOUR CENSUS REPORT IS**

CONFIDENTIAL. It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Under the same law, information that you report cannot be used for taxation, regulation, or investigation and are exempt from release under the Freedom of Information Act. Further, copies of your response retained in your files are immune from legal process.

## **Return via Internet:**

econhelp.census.gov/mrts

Username:

#### Password:

address, and ZIP Code.) (Please correct any errors in name

Return via Fax 800-447-4613

**To view Survey Results:** census.gov/retail

# GENERAL INSTRUCTIONS

- Any significant change in this firm's operations should be noted in E
  For establishments sold or acquired during the month, report data only for the period the establishment was operated by this firm
  Estimates are acceptable if book figures are not available
- Enter "0" where applicable
- INCLUDE
- Data for auxiliary facilities primarily engaged in supporting services to this firm's establishment(s) such as warehouses, garages, central administrative offices, and repair services
- and Leased department

# **EXCLUDE**

- · Leased departments and concessions operated by other firms in this firm's establishments Sales taxes and finance charges
- oncessions operated in other establishments Data for establishments operated by other firms, such as franchises
  - NOUNCEMENTS AND SPECIAL INSTRUCTIONS

44523017

1	FEDERAL EMPLOYER IDENTIFICATION (EIN) Has this firm acquired any new EINs for its retail operation(s) since last month?	EIN (9 digits)	
	Yes - List here and continue with <b>2</b> . Report additional EIN(s) in <b>5</b>		
	□ No		
2	NUMBER OF RETAIL ESTABLISHMENTS		Number

How many retail establishments did this firm operate? The remainder of this report refers to the establishments reported here.

**CONTINUE ON PAGE 2** 

# Form SM-4512BS-A (04-04-2014)

	EIPTS, OR REV	/ENUE								
INCLUDE	lit cales of more	andico whet	her or not nor	nent was		CLUDE	ling machine and	arators and free	m ealor of	
<ul> <li>Cash and cred received</li> </ul>	lit sales of merch	anuise whet	ner or not payn	nent was		ommissions from vend overnment lottery ticke		rators and from	in sales of	
	ales if not submi		• •			onoperating receipts (s vestments, and receipt				
<ul> <li>wholesale sall covered by th</li> </ul>	es and services r is report	evenue made	e by retail estar	biisnments	• R	efunds and allowances	for returned goo	ods		
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								anowance		
A. What typ	e of reporting	period do	o this month	i's sales i	represent	ſ				
	Calendar mont	th reporting	g period - <i>Go</i>	to 3C	4-wee	ek reporting period	5-wee	k reporting p	eriod	
									Endin	g Date
							$\sim$		Month	Day
B. If not a c	alendar mont	h reportin	g period, wł	hat is the	ending d	ate for the period	you are repo	rting sales?		
C. What we	e the total sa	les in						Dollars		
1. Main s	tore sales							$\gamma \smile$		
Z. Leased	l department sa	ales								
	lepartment stor									
D. Do the sa	les reported i	in <b>3</b> C rep	resent book	figures o	or estimat	tes	$\gamma V$			
	Book Figure		Estimate			$\sim$ (				
E. Did this f	irm have any	e-comme	rce sales in		XX					
	Yes		No - Go to		->'		-	Dellere		
	103							Dollars		
F. What we	e the total e-	commerce	e sales in		• • • •					
OR					-				Per	cent
								_		%
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