

C-700-L1A
(3-2016)



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

A Message from the Director, U.S. Census Bureau

The U.S. Census Bureau produces monthly statistics on the value of construction put in place using data obtained from owners or builders of sampled projects. These statistics provide the only comprehensive measure of construction activity at the national level and are used in the computation of the Gross Domestic Product.

The enclosed "Construction Progress Reporting Survey," Form C-700 or C-700(R), identifies and describes your project that was sampled from published sources for inclusion in our survey. To limit cost and respondent burden, we survey only a small sample of projects. Therefore, your cooperation in this voluntary survey is especially important.

The Census Bureau requests your voluntary assistance under the authority of Title 13, United States Code, Sections 131 and 182. Title 13, U.S.C., Section 9 also requires that we keep your answers strictly confidential. The information you provide may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in your files are immune from legal process.

We recognize that completing any survey requires some work, and we try to reduce the reporting burden on our respondents. On the initial report form, we ask for the start date, projected completion date, total cost estimates, and monthly figures on the value of work done from the start of construction through the previous month. It is particularly important that you give us your best estimate for Item 5c. We estimate that it will take approximately 30 minutes to provide this information. Thereafter, each month we ask for only a single figure on the value of work done in the previous month. If this number is not readily available from your records, your best estimate is acceptable. We estimate that this will require 10 minutes of your time. On the back of this letter, you will find disclosure descriptions regarding Office of Management and Budget Number, authority and confidentiality, and burden estimate statement.

You may submit your data via the Internet. The enclosed Form C-700 or C-700(R) displays the User ID and Password that you need to access the survey via the Internet at econhelp.census.gov/cprs

To assist you further in your reporting, you may submit your survey by mail or fax (1-800-845-8245) within 7 days, even if the project has not started.

If you have any questions, call our toll-free number (1-800-845-8246) Monday through Friday, 8 a.m. to 5 p.m. (Eastern Time). A supervisor may monitor the call to ensure accurate and courteous service. For your information and use, already published construction spending data are available online at **www.census.gov/constructionspending**

Thank you for your cooperation.

Sincerely,

John H. Thompson
Director

Enclosure

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0153 and appears at the upper right of the report form/login screen. Without this approval, we could not conduct this survey.

Authority and Confidentiality

Title 13, United States Code, Sections 131 and 182, authorizes the Census Bureau to conduct this collection and to request your voluntary assistance. By Section 9 of Title 13, United States Code, your report is confidential. It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information, and may be used only for statistical purposes. The law also provides that copies of your report retained in your files are immune from legal process.

Burden Estimate Statement

We estimate this survey to take an average of 30 minutes to complete for your first month of reporting and 10 minutes for subsequent months, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: ECON Survey Comments 0607-0153, U.S. Census Bureau, 4600 Silver Hill Road, Room EMD-6K064, Washington, DC 20233. You may e-mail comments to ECON.Survey.Comments@census.gov. Be sure to use ECON Survey Comments 0607-0153 as the subject.