

**QFR-006-L1
(12-31-15)**



**UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau**

Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

A Message from the Director, U.S. Census Bureau

Your company has been selected for the Quarterly Financial Report (QFR) survey. The U.S. Census Bureau conducts the QFR survey in order to provide vital statistics describing current business conditions of the U.S. economy. The survey results are used to prepare national measures of corporate profits, including estimates of the Gross Domestic Income, and to formulate fiscal and monetary policy. Your company's participation is critical to this effort.

The Census Bureau conducts the survey and requires your response under the authority of Title 13, United States Code, Section 91. We estimate the survey to take 1.2 to 3 hours to complete. On the back of this letter, you will find disclosure descriptions regarding Office of Management and Budget number; authority and confidentiality; and burden estimate statement.

Title 13, U.S.C., Section 9, also requires that we keep your answers strictly confidential. The information you provide may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in your files are immune from legal process.

Please utilize your business expertise and judgment in completing the survey. If actual data are not available, carefully prepared estimates are acceptable. Use the "Remarks" section to provide any needed explanations. We also encourage you to report online. The Internet address along with your Username and Password can be found in the "Internet Reporting" section on the first page of the enclosed survey form. Please return the form by the due date printed on the form.

Thank you in advance for your cooperation. If you have additional questions, please call my staff on 1-800-272-4250 or visit our help site at <https://econhelp.census.gov/qfr>.

Sincerely,

John H. Thompson
Director

Enclosures

OMB Number

You are not required to respond to this collection of information if it does not display a valid approval number from the Office of Management and Budget (OMB). The eight-digit OMB number is 0607-0432 and appears in the upper right corner of the report form/login screen.

Authority and Confidentiality

Title 13 U.S.C., Section 91 authorizes the Census Bureau to conduct this collection. By Section 9 of the same law, your report is confidential. It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information, and may be used only for statistical purposes. The law also provides that copies of your report retained in your files are immune from legal process.

Burden Estimate Statement

Public reporting burden for this collection of information is estimated to average 1.2 to 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: ECON Survey Comments 0607-432, U.S. Census Bureau, 4600 Silver Hill Road, Room EMD-8K122, Washington, DC 20233. You may e-mail comments to ECON.Survey.Comments@census.gov. Be sure to use ECON Survey Comments 0607-0432 as the subject.