



**3 REVENUE**

**A. What was this firm's quarterly revenue for the domestic locations (See 1) covered by this report? .....**

\$ Bil.	Mil.	Thou.	Dol.

**B. Is the revenue reported in A above a book figure or estimate? .....**

- 1  Book figure  
2  Estimate

**4 REPORT PERIOD**

- 1  Yes – Continue with 5  
2  No – Provide beginning and ending dates for the most recent quarter.

Beginning date .....

Ending date .....

Most Recent Quarter				
Month	Day	Year		

**5 SOURCE OF REVENUE**

**What percentage of revenue (reported in 3) is received from each of the following types of customers?**

*Estimates are acceptable if book figures are not available.*

1. Government (local, State, and Federal) .....

2. Business firms and not-for-profit organizations .....

3. Household consumers and individual users .....

	%
	%
	%
<b>Total</b>	<b>100%</b>

**6 ORGANIZATIONAL CHANGE**

- 1  YES →
- 1  acquired
  - 2  merged with
  - 3  sold to
- 2  NO

Name of company acquired/merged with/sold to

Number and street

City, State, and ZIP Code

Date of acquisition  
merger or sale. →

Month	Year

EIN →

-
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**7 REMARKS – Please use this space for comments or to explain any significant difference between your current and prior quarter revenue.**

**8 CONTACT INFORMATION**

Name of person to contact regarding this report

E-mail address

Company website

Telephone		
Area code	Number	Extension
Fax		
Area code	Number	

**THANK YOU**  
**for completing your Quarterly Services Survey.**

## INSTRUCTIONS FOR 3A REVENUE

Firms operating on a commission basis should report commissions, fees, and operating income, not gross billings or sales.

### ***Include –***

- Net ***realized*** gains as well as losses within specified area(s) of activity.
- Interest earned from financing leases. Interest earned from sales, rent or lease under capital, finance, or full payout. Also include interest, dividends, royalties, and net ***realized*** capital gains (losses).
- Commissions and fees received from all sources, including fees earned for exchanging currencies, selling money orders, and cashing checks.
- Net Gains (losses) from the sale of real property owned by this establishment for investment, rent, or lease (NOT Gross sales).
- Gross sales (NOT net gains (losses)) of real property developed or buildings built by this establishment for sale.
- Gross rents from real property leased by this establishment to others.
- Total value of service contracts.
- Amounts received for work subcontracted to others.
- Revenue from services performed by domestic locations for foreign parent firms, subsidiaries, branches, etc.
- Rents from departments or concessions operated by other companies at this establishment.
- Franchise sales, fees, and royalties.
- Sale or licensing of rights to intellectual property protected by copyright or as industrial property (e.g., patents, trademarks).

### ***Exclude –***

- Taxes (sales, amusement, occupancy, use, or other) collected directly from customers or clients and paid directly to a local, State, or Federal tax agency.
- Revenue from a domestic parent organization, or from franchise locations owned by others.
- Revenue of departments or concessions operated by other companies at this establishment.
- Revenue of foreign subsidiaries (those located outside the U.S., i.e., outside the 50 states, District of Columbia, U.S. Commonwealth Territories, or U.S. Possessions).
- Intracompany transfers.

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